

Kathy Leary-Wilde, MA, LMFT
Licensed Marriage and Family Therapist, 47685

Office Policies Highlights

Emergencies:

If you need immediate assistance, please call Ventura County crisis team- 805.652.6727 or 911.

Fees

For clients who are using insurance, the insurance company establishes your rates and copays. For direct paying clients the fee is \$125. I accept payment by cash, check or credit card.

Scheduling:

As your therapist, I understand that my clients have busy schedules, and I take pride in being punctual and reliable. Each session will end 50 to 55 minutes after the scheduled start time. Please be on time. I will wait 20 minutes after the appointment time after which you will forfeit your appointment.

Cancellations

In order to avoid a cancellation fee, please notify me at least **24** hours in advance. For missed or forfeited appointments you will owe the rate set by your insurance company. For private pay you will owe the full amount.

I understand and agree to these terms. _____

Confidentiality:

Review the attached sheet called "Exceptions to Confidentiality". We live in a small community. If we should meet outside this office, I will follow your lead.

In case of couples or family counseling, secrets may interfere with therapy, and I may encourage you to share information with the other members of the group. Confidentiality and the exceptions apply to teens and children.

Court involved cases:

Please provide a copy of the court orders.

Please read Consent for Treatment. *I have read and fully understand this Office Policies Highlights page.*

Signature _____ Date _____